ASJA Scholarship – Application Guidelines
(Guidelines subject to changes by ASJA International)
updated: March 29, 2007

ASJA (Asia Japan Alumni) International Scholarship
APPLICATION GUIDELINES
(for Applicants)

The ASJA International Scholarship Program was launched in October 2000. Purposes of this Program are:
• to contribute to the development of the ASJA Member-Countries;
• to help promote mutual understanding between and among Asian countries and Japan; and
• to promote solidarity networks among Japan Alumni in Asia.

This Program offers the opportunity for the recipients to acquire a good command of the Japanese Language, and to learn Japanese Culture, Traditions and Custom through the study in Japan.

Singapore is allocated to recruit ONE recipient for this Scholarship each year. JUGAS (Japanese University Graduates Association of Singapore) administers the Application and Preliminary Screening of the candidates, and conducts interview with the Embassy of Japan in Singapore to select a final recipient for the year.

To maximize the benefit of this Scholarship Program for the intended recipient, JUGAS limits the Application to the following Categories of Scholarship among the few Categories offered by ASJA International:

Cat. A1(b) After taking Intensive Japanese Language Course in Japan, apply for a Masters Degree Course in a Graduate School of a Japanese University
Cat. A1(c) After taking Intensive Japanese Language Course in Japan, apply for a PhD Degree Course in a Graduate School of a Japanese University
Cat. A2(b) Without taking Intensive Japanese Language Course in Japan, apply directly for a Masters Degree Course in a Graduate School of a Japanese University
Cat. A2(c) Without taking Intensive Japanese Language Course in Japan, apply directly for a PhD Degree Course in a Graduate School of a Japanese University

To apply for Cat. A2(b) or A2(c), applicant has to have attained Advanced Level of command in Japanese Language in order to apply directly and to be accepted by the University applied for. This includes those who have studied and graduated in Japan for a first degree and/ or other qualified Certifications.
Eligibility

1. The applicants must be Singapore Citizens.
2. The applicants must be aged between 18 to 35 (as at April 1st of the Enrollment Year).
3. The applicants must be a University graduate with a Degree, or equivalent, qualified for the course applied for.
4. The applicants must be physically fit, with no contagious diseases or a record of psychiatric conditions and difficulties.
5. For application of Cat. A1(b) or A1(c), the applicants must have strong will to learn the Japanese Language in order to effectively attend classes conducted in Japanese in the University.

Duration of Scholarship

1. For application of A1(b) or A1(c), duration will be 1 (ONE) year for the Intensive Japanese Language Training and Cultural Experience Program and Maximum 3 (THREE) years for a Degree Course.
   For A1(b) scholar, extension of scholarship to a PhD Degree Course will not be allowed. However, before completion of the Masters Degree Course and upon preliminary admission to a PhD Degree Course, A1(b) scholar may submit fresh application to ASJA Scholarship for A2(c) - PhD Scholarship Program. Award will be based on competition with the other applicants there and then.

2. For application of A2(b) or A2(c), duration will be Maximum 3 (THREE) years for a Degree Course.
   For A2(b) scholar, extension of scholarship to a PhD Degree Course will not be allowed. However, before completion of the Masters Degree Course and upon preliminary admission to a PhD Degree Course, A2(b) scholar may submit fresh application to ASJA Scholarship for A2(c) - PhD Scholarship Program. Award will be based on competition with the other applicants there and then.

3. Upon completion of the necessary Japanese Language training (for Cat. A1), the scholar has to write and pass entrance examination at the University of choice. Failure in the entrance examination will result in re-enrollment.

4. If the scholar fails to proceed to a Post-graduate Course within the above-mentioned time frames, or take time off from school for more than THREE (3) months without reporting any justifiable reason(s) to the Secretariat (of ASJA International), or travel back to his/her home country without any approval of the Secretariat, the Secretary General of ASJA International may terminate the scholarship to the scholar.
**Scholarship Allowance & Other Defrayment**
(all allowances are correct as of DATE, and are subject to changes by ASJA International)

1. **Scholarship Allowance:** (as at April 1st, 2007)
   - ¥134,000/ month for Intensive Japanese Language Training & Cultural Experience Program
   - ¥160,000 ~ ¥170,000/ month for Post Graduate Course

2. **Travel Expenses to and from Japan:** Airline ticket (economy class) shall be provided.

3. **Arrival Allowance:** A sum of ¥25,000 will be given to the scholar upon arrival in Japan.

4. **Tuition, etc.:** The Enrollment Registration Fee and Tuition Fee shall be defrayed by ASJA International to the Graduate School and other Institute concerned.

5. **Domestic Travel Allowance:** Travel allowance may be granted twice per year at most, should the scholar needs to attend a meeting held in Japan for an academic purpose.

6. **Educational Materials Allowance:** The Secretary General of ASJA International may grant such allowance in response to an application from a scholar regarding a particular need to buy educational materials, such as expensive textbooks if the scholar’s need is truly essential for his/her academic purpose. As a principle, the educational material allowance cannot be granted more than once per academic year, and the amount of the allowance cannot exceed ¥50,000 each time. For Category A1 and A2 scholar, additional ¥100,000 may be granted for the purchase of a personal computer once during his/her scholarship period.

7. **Cultural Experience Programs:** ASJA International Scholarship Program aims to nurture talents who will play a leadership role in contributing to bridging the relation between Japan and Singapore after their studies in Japan. ASJA scholars are required to acquire a good command of Japanese language and a deep understanding about Japan in addition to their academic achievements. In this connection, it is mandatory for the scholar to participate in the following programs organized by ASJA International:
   a. Orientation seminar for new scholars on ASJA Scholarship Program
   b. Home-stay programs at Japan families
   c. Volunteer programs
   d. International Education Programs hosted by Japanese elementary / junior high schools
   e. Study tours on Japan cultural experience
   f. Workshops for ASJA Scholars
   g. Presentation by the scholars on their academic achievements
   h. Exchange gatherings in which the scholars introduce their countries and culture
   i. International Exchange Lecture Program in which the scholars give presentations on their countries, culture, religion etc
   j. Cultural exchange programs with Japanese people through various activities
   k. Other programs and activities beneficial to the scholars

**NOTE:**
It is highly recommended that the scholar should bring along approximately ¥100,000 to ¥200,000 to cover immediate needs upon arrival in Japan.
Documents Required for Application
(for Cat. A1 or A2)

1. An Application Form with ONE photograph
2. A Scholarly Performance Certificate acknowledged by the University the Applicant is now attending, or a Scholarly Achievement Certificate acknowledged by the University from which he/she has graduated
3. The Degree Certificate of the University that the Applicant is attending, or from which he/she has graduated most recently
4. The summary of the research project the Applicant wishes to pursue
5. A Letter of Recommendation issued by a Faculty Professor of the University that the Applicant is now attending, or from which he/she has graduated most recently
6. For Applicant of Cat. A2(b) or A2(c), a written permission by the Faculty of the University (in Japan) that the Applicant has been admitted to enroll in the April of the following year of this application
7. A Medical Certificate, made out in the Format of the Japanese Governmental Foreign Students Scholarship Requirement
8. Other Documents as required by the Selection Committee
9. For Applicant of Cat. A2(b) or A2(c), The Certificate of the Japanese Language ability by an authoritative Japanese Language Institution (e.g. Level 1 in the Japanese-Language Proficiency Test by the Japan Foundation), and/or Scholarly Performance Certificate acknowledged by a Japanese Institute the Applicant has attended

Time Table of Selection

Closing Date for the Application each year is specified in the Covering Letter to the Applicants.

Preliminary Screening/ Elimination is conducted and completed by JUGAS by end of April. Candidates selected thru the Preliminary Screening/ Elimination will be notified to attend a Selection Interview before the middle of May.

Candidates who fail the Preliminary Screening/ Elimination will NOT be notified. He/ she may call JUGAS Secretariat (Tel: 6837-2819) to check on his/her status in the Screening after 15th May.

Selection interview will be conducted by JUGAS and the Embassy of Japan in Singapore. ONE successful candidate will be recommended to ASJA International for approval as the “Singapore ASJA International Scholar” for the relevant Year of the Application.

ASJA International will send confirmation to the successful candidate around 1st week of November.

Important NOTES

• Applicants MUST be Singapore Citizens, and are residing in Singapore at the time of Application.
• All Application Materials submitted to JUGAS will NOT be returned.
• All expenses incurred by the applicants for this Scholarship application shall be borne by the applicants, and are not reimbursable by JUGAS or any organizations.
• Decision of the Selection Committee will be final. Enquiry in relation to selection process and method and the like will NOT be entertained.
• Applications submitted after the Closing Date will NOT be considered.
• There are no bonds to the successful Scholar upon his/her completion of study and return to Singapore.
• There are no restrictions on Field of Study. Applicants are urged to find out what are available in the Universities in Japan, and choose whatever Field of Study of their preference. Literatures of Universities in Japan are available in Embassy of Japan in Singapore and in JUGAS office.
• Successful Scholar, upon completion of study in Japan and return to Singapore, is eligible and will be invited to join JUGAS as a LIFE member.

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