LAG1201 German 1
Important Course Information

Dear Students of LAG1201,

In the following are important course information for the module LAG1201. To ensure that the lessons run smoothly and that you will make the most of the course, it is necessary to provide you with the following information. Please read the following carefully.

Course Website
The course website is located at e-daf, our Virtual Self-access Centre for German language. The URL is http://courseware.nus.edu.sg/e-daf/. Click there on Beginners' Level and then LAG1201. All announcements pertaining to the course will be found here (and not on IVLE).

Enrolment
Only students who are formally registered for LAG1201 will be permitted to attend the lessons. All students whose names are not in the computer-generated enrolment lists will be asked to leave. Students are to attend the group they have signed up for. Unfortunately, we have to limit the size of each group as language lessons are best conducted in smaller groups. This module is a beginners' module meant for students who have not previously studied the language. If you have learned the language previously, please see or contact your lecturers immediately. We will give you an opportunity to take a placement test and to be placed into a course more appropriate to your level. Students with previous knowledge of the language but fail to inform their lecturers accordingly may be dropped from the module with a "W" or "F" grade.

Attendance
The lectures and tutorials are lessons with activities that require your participation. Thus, attendance is compulsory for all LAG1201 lectures. Lectures will commence from the second session in the week starting 10 Aug 2005. Tutorials will begin in the week starting 23 Aug 2005. Wherever possible, students are to inform their lecturers and tutors about their absences in advance. If you have an excuse letter or medical certificate, please hand it to your lecturer as soon as possible.

Students have to attend the lecture or tutorial groups they are assigned or bid for. We practise a strict policy of not allowing students to change groups randomly. Prior approval for any change has to be sought from your respective lecturer/tutor and Mr Kim Dong-Ha (clskimdh@nus.edu.sg) for any change of groups for a valid reason, e.g. if you were sick and would like to make up for the missed lesson in another group.

Books
You will need to bring the textbook, Eurolingua Deutsch 1, and the accompanying vocabulary booklet (German-English) to class for all lectures and tutorials. You are also expected to have a German-English dictionary in class as it is an important tool that supports your learning. Please refer to the course outline for detailed book titles.
Punctuality
Punctuality is extremely important to minimise disruptions. It is also a basic courtesy to your fellow students. If you have valid reasons for being late, please let your lecturers know in advance.

Assessment
Please note that there will be no examination for this module. Students will be assessed through coursework (consisting of semester tests, vocabulary tests, oral tests, homework assignments and class performance/participation). This underlines fully the importance of being consistent in your learning.

Participation
Your participation is extremely important for a successful lesson. Language cannot be learned just in theory. You will have to practise to acquire the ability to understand, speak and write. So, do not be shy in class. Your lecturers will be very patient with you.

Sincerely,

Herr Chan, Herr Kim, Frau Neumann, Frau Ritter and Frau Geiser